**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (mandatory)**

**Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (mandatory)**

**Line Manager Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please tick or circle the correct answer

**Do you use a computer/ device for your job at UoB?**

Yes  No 

**Do you have a computer/ device at home?**

Yes  No 

**Would you be happy to use your computer/ device at home for work purposes i.e. accessing your payslips?**

Yes  No  I don’t have a computer/ device at home 

**How would you rate your ability to use a computer/ device?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I don’t know how to use a computer | Not very good | OK | Good | Very Good |

**Do you use the internet?**

Yes  No 

**How would you rate your ability to use the internet?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I don’t use the internet | Not very good | OK | Good | Very Good |

**Do you have a smart phone?**

Yes  No 

**Do you use the internet on your smart phone?**

Yes  No  I don’t have a smart phone 

**Do you have access to a computer/ device when at work?**

Yes  No 

**Would you be happy to use your smartphone for work purposes i.e. access your payslip and entering time sheets?**

**\*You will be required to log in via a secure web link\***

Yes  No  I don’t have a smart phone 

**Basic IT Skills Training will be given to those that need it. Do you feel you need this training?**

Yes  No 

Thank you for completing this survey! Please return this survey to Gillian Crosby, New Core, Cedar House, or email to newcore@contacts.bham.ac.uk